

Traditional teaching of
Vedanta • Bhagavad Gita
Meditation • Yoga
Sanskrit • Chanting
Also for Children &Teens

ARSHA BODHA

Center for the Spiritual Teachings of Ancient India

Swami Tadatmananda, resident teacher

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Hall Rental Application & Agreement

Arsha Bodha Center occasionally makes its lecture hall available to rent for lectures, concerts, and similar programs (excluding religious functions like *pujas* and *havans*). The hall can accommodate up to 400 people. It is furnished with 44 upholstered chairs and 140 floor seats. 300 additional folding chairs are available for use. Lighted parking is available for 110 cars.

To inquire about availability, please contact Subhash Bhalla (ashram volunteer in charge of hall rental) at 732-821-1712. To reserve the hall, 50% payment is required in advance. In case of cancellation more than 14 days in advance, this amount will be refunded. The balance is due one week before event.

Rental fee for non-profit groups: \$475 for up to 4 hours. \$75 per hour thereafter.

Use of professional sound system with stage monitor and four microphones is included.

Use of podium, video projector and screen is included.

No food or drinks allowed. No smoking or alcohol on ashram property.

No signs, banners or other materials may be attached to walls or other surfaces.

Cleaning and security deposit is \$200, refunded if next-day inspection confirms that:

1. All chairs, etc. restored to their original placement.
2. Hall and lobby vacuumed, bathrooms left clean.
3. All refuse and event materials removed from buildings and grounds.
4. No damage to grounds, building or its contents.

Date of event: _____

Time: from _____ to _____ (including time for setup and clean up)

Sponsoring Organization: _____

Purpose of Event: _____

Attendance: ____ adults ____ children. How will children be supervised? _____

Use of sound system? No Yes Operated by a qualified person? No Yes

Use of projector and computer? No Yes Operated by a qualified person? No Yes

Use of ashram grounds? No Yes Explain use: _____

Will the chairs in the hall be rearranged? No Yes (must be returned to original setup)

Will the extra folding chairs be used? No Yes (must be stacked neatly in the basement)

Will banners or signs be displayed? No Yes (nothing may be fastened to walls in any manner)

Will tables, displays or other items be placed on the stage, in the hall, lobby or outside? No Yes

Explain: _____

